



Vicar Lighting is pleased to offer a Commercial Lighting Maintenance Program (CLMP) that will allow you to save money, improve site lighting performance, and simplify lighting maintenance. CLMP has a unique fixed pricing structure, so that you pay only for services rendered at a fixed rate. Don't pay for travel time or lengthy electrician hours ever again.

Site inspections are done monthly, and you authorize select or complete repairs each month. Repairs are completed after hours to minimize disruptions to your tenants and customers. Here is a summary of the benefits that you can expect:

- **Reduced Lighting Maintenance Costs**
 - Fixed pricing structure
 - 12 month contracted hardware and labor costs
 - Automatic lamp and ballast warranties
- **Convenience**
 - Single point of contact
 - Streamlined paperwork, simple approvals and repair requests
 - Night-time repairs
- **Online Records**
 - Secure, easy-to-use web access
 - Online access to site plans and historical repair records
 - Seamless access to Energy Management (*optional*)

Attached to this document you will find a CLMP process overview, your fixed contract pricing good through April 15, 2005, and an Enrollment form. Simply sign the attached Enrollment form and fax it to Scott Schemmel at Vicar Lighting, 770-449-9772.

Sincerely,
Scott Schemmel
Vice President



CLMP PROCESS OVERVIEW

Vicar Lighting's CLMP process is as follows:

1. **Enrollment** - Customer Enrolls in CLMP for an indefinite term. Customer is free to terminate at any time. Enrollment is achieved simply by completing the Enrollment Form (below).
2. **Inspection** - Upon enrollment, Vicar completes a detailed site map and schedule. There is a one time charge that will be credited back to the customer over a 24 month period. Vicar inspects each property monthly and provides an Inspection Report and Work Authorization form. A nominal charge is required for monthly inspections whether or not repairs are authorized.
3. **Authorization** - Customer submits Work Authorization form to Vicar and repairs commence the following week at pre-agreed fixed-pricing rate. Rates are honored from April 15th each year to the following April 15th. The Fixed Pricing sheet is attached below. Customer may authorize Vicar to perform only documented repairs stipulated in the Work Authorization form, or may authorize Vicar to perform all necessary repairs including any additional repairs observed while on site.
4. **Repairs and Report** - CLMP includes repairing lamps, ballasts, sockets, photocell sensors, wiring, and fuses. Once repairs are complete, Vicar provides a record of work completed and handles warranty on all repairs (90 days per lamp, 2 years per ballast).





ENROLLMENT FORM - CLMP

To: Scott Schemmel From: _____

Fax: 770-449-9772 Pages: 1

Phone: 770-449-9771 Date: _____

Re: Vicar Lighting Enrollment Form CC: _____

Agreement to proceed

By signing this agreement, I authorize Vicar Lighting to provide Commercial Lighting Maintenance Program (CLMP) at the properties listed below.

_____ I desire to use Vicar’s CLMP service

_____ I want to learn more about Vicar Lighting’s Energy Management and Audit services

By: _____

Name: _____

Title: _____

Date: _____

Phone: _____

Email: _____

PROPERTIES TO ENROLL	
Property:	_____
Property:	_____
Property:	_____
Property:	_____
Property:	_____
Property:	_____
Property:	_____
Property:	_____